



Due Process File Tabs

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| Section Top Authorization to Release Information | Access Log – Special Education Due Process Log Authorization to Release Information Parent – Guardian Consent Form – (See ZED Website) |
| Referral / Evaluation Plan | Pre-referral Problem Solving Team Referral form / interventions Referral Review and Assessment Determination Notice of Team Meeting Notice of Educational Evaluation/Re-evaluation plan Prior Written Notice Form Parent Consent / Objection Form |
| Evaluation Report | Notice of Team Meeting to Discuss ER Evaluation Report Documentation of Team Override |
| IEP/IFSP/ISP | Notice(s) of Team Meeting Written Agreements for not Attending a Team Meeting Information Provided by Absent Team Meeting Form Prior Written Notice Form Parent Consent / Objection Form Documentation of Significant Change to IEP Plan IEP Behavior Intervention Plan / Assessment Report with a Conditional Procedures |
| Progress Reports | Progress Reports |
| Discontinue | Prior Written Notice Form Parent Consent / Objection Form Follow up Form – (See ZED Website) Notice of Special Education Retention Policy |
| Documentation | Outside Agency Evaluations and Reports From Hospitals - Mental Health Services - County Agencies Notice of Transfer of Parent Rights Pertinent Special Education Communications Communication Log - Sped Forms Home School Letter Prospective Surrogate Parent Due Process Hearing Request Notice Parent Notification to Enroll in Non-Public School Manifestation Determination Plan |
| ECSE | COFS |
| Protocol | Intellectual / Academic / Communication / Motor / Sensory / Health – Physical / Functional / Emotional – Social – Behavioral / Transition |