The Governing Board of the Zumbro Education District No. 61-6012 met in regular session on December 19, 2019 at the Zumbro Education District Office. The Chair, Kathy Hegna-Zelinske called the meeting to order. At the roll call the following members were present: Amy Olson, Steve Ille, Jan Reed, Lloyd Henslin, Patrick Johnston, Rebecca Wortman and Patrick Gordon, Executive Director. Heidi Kass recorded the minutes.

Motion by Olson, seconded by Johnston to approve the agenda with a revision to section 3.0 Reports and Communications. Voting for: Henslin, Olson, Ille, Reed, Johnston, Wortman and Hegna-Zelinske. Voting against: none.

Motion by Ille, seconded by Henslin to approve the consent agenda. Voting for: Henslin, Olson, Ille, Reed, Johnston, Wortman, and Hegna-Zelinske. Voting against: none.

Consent agenda items as follows:

2.1 Approval of November 21, 2019 minutes.
2.2 Approval of November 2019 Electronic Fund Transfers of $250,000
2.3 Approval of December 2019 Claims and Bills: Checks numbered 53808-53818, 53826-53830, and 53835-53888 for $81,124.39; and wire payments of taxes on November 30, 2019 and December 15, 2019 of $89,893.88.

Patrick Gordon began the Facilities Report by reviewing the project timeline from the first ZED Capacity Committee meeting in February 2018 up to the present day. He then shared a number of communications related to the postponement of Pine Island’s ZED facility resolution vote. There was no indication of a timeline for when the Pine Island School Board may vote on the resolution; however the Pine Island school board plans to review the situation at their upcoming January 9th board meeting. Patrick presented a revised bidding and construction timeline that puts the civil design out for bid in mid-April 2020, with other bidding packages to follow after that. Construction would be scheduled for August 2020 – August 2021. Finally he reviewed the most recent building design concept.

Discussion was held to decide if Wendel Architects should stop work or be allowed to continue work on the schematic designs for the building given that there is not seven member district approval for the new building at this time.

Motion by Olson, seconded by Henslin to proceed as originally planned and allow Wendel to continue work on the schematic design up to $90,000 worth of work. Voting for: Henslin, Olson, Ille, Reed, Johnston, Wortman, and Hegna-Zelinske. Voting against: none.
Patrick Gordon presented the Director’s Report. A complete report is on file at the ZED Main Office.

- The Transition 2 Success Program has had another very successful fundraiser and students are busy filling the last of the holiday orders. Their hard work helps fund the year-end fieldtrip.
- ZED Academic Triathlon meets are underway. The first took place on December 6th at Pine Island Elementary School and involved 34 teams. There will be three meets this winter, followed by a Regional meet and then the State meet in April.
- Courtney Koopmeiners, a ZED Occupational Therapist, was able to obtain 15 switch-activated toys through the Santa’s Little Helpers program for Severely Multiple Impaired (SMI) student that will rotate throughout the member districts. These toys are a tremendous benefit to these students.

Motion by Henslin, seconded by Olson to hire Brianna Dibble, 0.7 FTE School Nurse at BA+30, step 13, effective immediately. Voting for: Henslin, Olson, Ille, Reed, Johnston, Wortman, and Hegna-Zelinske. Voting against: none.

Motion by Johnston, seconded by Wortman to approve for following policies: #410 – Family and Medical Leave Act, #413 – Harassment and Violence, and #713 – Student Activity Accounting. Voting for: Henslin, Olson, Ille, Reed, Johnston, Wortman, and Hegna-Zelinske. Voting against: none.

Motion by Wortman, seconded by Olson to approve a new 2-year lease with Byron Public Schools. Voting for: Henslin, Olson, Ille, Reed, Johnston, Wortman, and Hegna-Zelinske. Voting against: none.

The next regularly scheduled meeting will be held on January 23, 2020 at 6:00 p.m. at the ZED District Office in Byron, MN.

Motion by Johnston, seconded by Wortman to adjourn the meeting at 7:12 p.m.

Heidi Kass
Recorder

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Amy Olson, Clerk/Treasurer